Hors d’Oeuvrier Chef

Job Description:

An Hors d’Oeuvier Chef creates and produces small bite sized dishes meant to be an introduction to a meal or as appetite appeasements at social events, such as a reception or cocktail party. These can be cold or hot, and can be sweet, savory, made with meat, fruits, or vegetables. The opportunity for creativity is unlimited. An hors d’oeuvrier chef may also make a meal of several courses of various hors d’oeuvriers.

Job Responsibilities:

* Sets up the hors d’oeuvrier station.
* Prepares and cooks all foods when ordered.
* Carves prepared roasts for plating
* Assembles hors d’oeuvriers
* Seasons and prepares meat for cooking
* Stores certain meats and poultry at the appropriate temperatures in the appropriate containers or wrappings
* Stores fruits and vegetables at the appropriate temperatures in the appropriate containers
* Stores cheese, eggs and other dairy products at the appropriate temperatures in the appropriate containers
* Sets up and sees that hors d’oeuvrier station is ready to serve fifteen (15) minutes prior to dinner or event service.
* Make sure that all food is of the highest possible quality before leaving the window.
* Overseeing see that all food prepared is of consistently high quality and that portions are consistently controlled.
* Covers, dates and neatly stores all meats, vegetables, and other perishables
* Cleans and sanitizes the station.
* Sets up, maintains and breaks down prep station.
* Notifies Sous Chef in advance of all expected shortages.
* Report to work in uniform at posted scheduled times.
* Ensures that work station and equipment are clean and sanitary.
* Adheres to state and local health and safety regulations.
* Maintains neat professional appearance and observes personal cleanliness rules at all times.
* Maintains safety and security in work station.
* Assists with other duties as instructed by the Sous Chef and Executive Sous Chef.
* Inform supervisor of any items that were unfinished before service.
* Properly store all food, which must be covered, dated and rotated on a daily basis to ensure proper portion control and quality.
* Follow all safety procedures for operating and cleaning all machinery at all times.
* Check in with Sous Chef at the beginning of shift for instructions.
* Keep par stocks at proper levels. Increase or decrease production as necessary.
* Inform management of any problems concerning food quality or production control.
* Follow “Clean as you work” policy; responsible for sanitation and cleanliness of station at all times.
* Maintain high standards of quality and appearance for all food prepared and served.
* Wear clean uniform at all times.
* Attend all kitchen employee meetings.
* At the end of the shift, clean entire station, including reach-ins, shelves and steam table.
* Return all unused food to walk-in onto proper shelf
* Check-out with Sous Chef at end of shift
* Keep walk-in clean and organized at all times.
* Clean any kitchen equipment used immediately following its use.
* Must be able to work weekends and holidays as well as overtime.
* Perform other duties as assigned.

Job Qualifications:

* Bachelors in culinary arts or diploma from accredited culinary institute required
* Maters in culinary arts or related field preferred
* Experience as a hors d’oeuvrier chef

Opportunities as a hors d’oeuvrier chef are available for applicants without experience in which more than one hors d’oeuvrier chef is needed in an area such that an experienced hors d’oeuvrier chef will be present to mentor.

Job Skills Required:

* Working knowledge of the fundamentals of cooking.
* Working knowledge of knives and knife skills.
* Working knowledge of kitchen equipment
* Ability to cook
* Exceptional creativity for new food ideas
* Knowledge of industry standards and regulations
* Knowledge of health department regulations
* Ability to multitask
* Good communication skills
* Able to work calmly under high pressure
* Team Player
* Ability to spot and resolve problems efficiently
* Keep up with cooking trends and best practices
* Working knowledge of various restaurant software programs
* Pleasant, polite manner and a neat and clean appearance.
* Able to work in a fast-paced environment
* Able to multitask, prioritize, and manage time efficiently
* Physical endurance to stand for an entire shift
* Self-motivated and self-directed
* Works well as part of a team and on individual tasks
* Able to quickly memorize complex or multiple orders